

**PROCUREMENT
CENTRE**

Office
Pretoria

Enquiries
Mr. Aser Makgate

Telephone
(012) 422-6821

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(086) 612 - 5232

Room
Linton House , Ground
Floor, Brooklyn Bridge,
Pretoria

Reference
RFP 15/2015

Date
2015/09/10



South African Revenue Service

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrnsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-4000
tenderoffice@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR PROPOSAL : PROVISION OF THE EMPLOYEE
ENGAGEMENT SURVEY FOR SARS**

BRIEFING SESSION : 06 OCTOBER 2015 AT 14H00

CLOSING DATE : 26 OCTOBER 2015 AT 11H00

TENDER NUMBER : RFP 15/2015

You are invited to submit a Proposal for the services as indicated in the attached tender forms.

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) is applicable.

The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Tender number
- c) Closing date and time

The following conditions will apply to the submission of the bid documents.

1. All bid documents must be submitted in accordance with the instructions in the RFP document;
2. Bid documents may either be posted to the Tender Office; SARS Procurement Department, Linton House, 570 Fehrnsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address;



3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS; and
4. Late bids will not be accepted.

Please direct all enquiries to Aser Makgate on (012) 422 6821 and email: tenderoffice@sars.gov.za OR rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Prakash Mangray', is written over a horizontal line.

MR PRAKASH MANGRAY MANGREY
ACTING EXECUTIVE: PROCUREMENT

10/9/2015
18h25